Federal Programs Monitoring

Paraprofessional Interview Questions

District \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name/Position \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Interviewer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| Topic | Question | Notes |
| --- | --- | --- |
| **Schedule** | What does your day look like?  What non-instructional duties do you have?  What is the process for reporting your time?  How is your position funded? (Targeted Assistance program only)  For each paraprofessional, please provide a copy of his/her schedule including where instruction takes place. |  |
| **Supervisor** | Who is your supervisor?  How often do you meet with your supervisor?  Describe a typical meeting with your supervisor. |  |
| **Instructional Support** | How often do you confer with the Title I and/or classroom teachers?  Who plans the instructional activities for the students you work with?  Who evaluates the achievement of the students? |  |
| **Title I Paraprofessional Requirements** | How do you meet the paraprofessional qualification requirements? |  |
| **Professional Development** | Are you invited to attend district and school professional development opportunities?  What professional development activities have you participated in recently? |  |
| **Homeless Education** | Describe any McKinney-Vento Homeless Education training in which you have participated.  What is your school procedure for reporting your observations and concerns regarding students? |  |